**Registration drive checklist**

To help you host your registration drive on behalf of BC Transplant, we’ve put together a checklist to ensure you have all the tools and resources you need. Feel free to customize these items and create your own goals for your registration drive.

* Corporate campaign kit, which includes:
	+ News release template
	+ Internal new story/newsletter template
	+ Social media messages and images
	+ Email template
	+ Quick factsWork
	+ Poster templates
* Registration booth materials:
	+ BCT banner
	+ Hard-copy registration forms
	+ BCT pens
	+ Registration information cards
	+ BCT recipient posters
* Workplace speaker
	+ Contact us at info@bct.phsa.ca for more information about having one of our recipient speakers come to speak to your employees about the importance of organ donation

Don’t forget to keep us posted on your plans for your registration drive and how you’re doing! We love sharing the work being done in our communities to raise awareness.